



United Board Faculty Scholarship Program

2018-2019 Program Guidelines

Philippine institutions should refer to separate guidelines for the United Board – CHED Faculty Scholarship Program.

Introduction

The United Board Faculty Scholarship Program supports junior faculty to pursue postgraduate degree studies at the master's or doctoral levels. United Board scholarships are designed as opportunities for faculty enrichment for developing colleges and universities in the United Board network in Asia that need to upgrade their teaching faculty, have a plan for faculty development, and are committed to providing whole person education for their students. Over the last two decades, hundreds of young scholars have benefited from the program.

Candidates are required to study full-time in English-medium graduate degree programs based at United Board network institutions or approved institutions within Asia but located outside of their home countries. A list of these universities and their English-medium degree programs can be found on the Faculty Scholarship Program webpage.

The United Board is prepared to contribute up to US\$10,000 of scholarship support per scholar per year. Grantees showing satisfactory progress in their doctoral programs generally may renew their scholarships for a maximum of four years; master's level students may receive up to two years of support. Additional support for field research related to a doctoral dissertation in the final year is possible, and a request should be submitted when applying for scholarship renewal.

United Board scholarships generally cover tuition, room and board, and a modest monthly allowance. In some cases, the host university will cost-share with the United Board to waive tuition cost. In some high-cost cities, it may be necessary for the scholar and/or the home institution to supplement the financial assistance, and we encourage scholars and/or the home institution to cost-share.

The United Board will transfer scholarship funds to the **host university**, to be made available for disbursement to the scholars upon enrollment. The United Board Faculty Scholarship Program does not support expenses for spouses or family members.

Eligibility

United Board Faculty Scholarship candidates should:

- be currently employed full-time at an eligible college or university in the United Board network (please see the list on page 5);
- have a record of academic excellence, and show evidence of outstanding potential for professional advancement in teaching;
- be under 42 years old for applicants to master's degree programs, and under 40 years old for applicants to doctoral degree programs;
- be committed to return to their home institutions after completion of the degree;
- have at least 2-3 years of teaching experience and service at their home institutions;
- be proficient in English (TOEFL/IELTS/GRE results may be required by some host institutions, and candidates must have their scores ready by the time of application).

Please note that this scholarship is open to candidates from all academic disciplines. Each institution can recommend up to three candidates for the scholarship every year.

Application Summary

The deadline for the scholarship application is **October 15, 2017** for candidates seeking admissions for July/ August/September 2018 entry.

Applicants should research university websites for the programs; admission requirements; TOEFL, IELTS or GRE exams if required; and information on tuition and living costs, prior to applying for the United Board Faculty Scholarship. A list of United Board network institutions and approved institutions with English-medium degree programs can be found on the Faculty Scholarship Program webpage. Candidates should refer to the list when declaring choices of institutions and degree programs.

Applicants should first apply to the United Board with the completed online application dossier listed below. After evaluation, the United Board will refer eligible candidates to potential host universities. Candidates who have been referred to a university by the United Board should immediately follow the standard process to complete their application for admission. The United Board will share a copy of the candidate's United Board Faculty Scholarship Program Application dossier with the potential host university.

Based on the academic interests of the candidate and the needs of the home institution, the United Board may suggest degree programs or host institutions to the candidates. Scholarship recipients at the master's level may return for doctoral study at a later date. Field study components of the degree may be completed in the home country of the scholar if approved by the host institution, using United Board Faculty Scholarship funds for this purpose.

Applications sent directly to the university without, or prior to, United Board referral will not be considered for United Board scholarships. Applicants may indicate up to three choices of programs and institutions where they wish to study. If admission to the preferred program is not forthcoming, the United Board may suggest an alternative

academic program. Only applicants who are offered admission by a host university will be awarded the United Board Faculty Scholarship.

Timeline:

- October 15, 2017 – application deadline
- November 30, 2017 – evaluation by the United Board and referral to potential host universities
- April 15, 2018 – admission decision by host universities (candidates shall notify the United Board of their admissions status and choice of university by this date)
- May 2018 – announcement of scholarships

Application Requirements:

Candidates can choose to fill out the online application (strongly recommended), and email all the supporting documents in electronic copy format. Alternatively, they can opt for the paper application, which can be downloaded from the United Board website.

1. Application Form
2. Curriculum Vitae (CV)
3. Transcript of Prior Post-Secondary Academic Study
4. Personal Statement
5. Three Reference Letters

The United Board does not charge an application or service fee. The host universities, however, may charge an application fee.

Reference Letters:

1. A letter of approval from the Head of Institution indicating that, if the scholarship is approved by the United Board and the host university, a leave of absence will be granted for the period of study and a position will be held for the scholar upon return;
2. An academic reference from a faculty member who knows the applicant's work;
3. A professional reference from a supervisor or colleague at the home institution regarding the applicant's teaching and/or administrative performance.

The United Board will arrange interviews via phone or electronic video format with shortlisted candidates to assess their English level, their experience in teaching or administration, and their general readiness for advanced academic study.

Scholarship Renewal

Scholars are responsible for submitting complete scholarship renewal documents, including their latest transcript and a report from their advisor on academic progress, to the United Board after each academic year. Satisfactory progress will entitle the scholar to continue receiving the United Board scholarship. There is no need to submit an additional

application each year.

More information can be found at:

<https://unitedboard.org/programs/faculty-development/faculty-scholarship-program/>

Contact Information:

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United Board Faculty Scholarship Program

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About the United Board

The United Board is committed to education that develops the whole person – intellectually, spiritually, and ethically.

We draw strength from our Christian identity and values and our collaboration with Asian colleges and universities. Together we prepare individuals for lives of professional and personal fulfillment and meaningful service in community with others.

The United Board is a nongovernmental organization. We are registered as a tax-exempt, nonprofit organization in the United States and as a public charity in Hong Kong.

Faculty Scholarship Program Partial List of Eligible Institutions

This is a partial list indicating the home institutions that our past funded scholars come from. Those that are not on the list but are interested in this program may contact our staff at UBScholars@unitedboard.org to inquire about institutional eligibility.

Please note that eligible institutions should have at least participated in one of the following United Board programs in the past: United Board Fellows Program, United Board Faculty Scholarship Program, Asia University Leaders Program, and Bamboo Grants Program and/or Institutional Grants Program.

Home Institution	Country
Royal University of Phnom Penh	Cambodia
Central China Normal University	China
Guizhou Normal University	China
Ocean University of China	China
Qinghai Normal University	China
Yunnan University	China
American College (Madurai)	India
Dharmaram Vidya Kshetram	India
Lady Doak College	India
Artha Wacana Christian University	Indonesia
Atma Jaya University, Yogyakarta	Indonesia
Citra Husada Mandiri Kupang Institute of Health	Indonesia
Duta Wacana Christian University	Indonesia
Indonesian Consortium for Religious Studies	Indonesia
Maranatha Christian University	Indonesia
Petra Christian University	Indonesia
Sam Ratulangi University	Indonesia
Sanata Dharma University	Indonesia
Satya Wacana Christian University	Indonesia
Soegijapranata Catholic University	Indonesia
Universitas Kristen Indonesia Maluku	Indonesia
Universitas Kristen Indonesia Paulus	Indonesia
Universitas Kristen Indonesia Tomohon	Indonesia
National University of Laos	Laos
Methodist College Kuala Lumpur	Malaysia
Chin Christian College	Myanmar
Kachin Theological College	Myanmar
Myanmar Institute of Theology	Myanmar
St. Aloysius Gonzaga	Myanmar
Assumption University	Thailand

An Giang University	Vietnam
Diplomatic Academy of Vietnam	Vietnam
Hue University	Vietnam
Vietnam National University - Ho Chi Minh City	Vietnam
Vietnam National University - Hanoi	Vietnam